Definitions for Levels of Access to Timescapes data					
Libby Bishop 15 July 2009					
Type of use/user	**Key purpose**	**Examples of data available***	**Authentication system**	**Requirements for use**	**Issues/Clarifications**
Public	to showcase data on public areas of LUDOS and Ts websites	metadata and anonymised "taster" research data	none	will request email and details to track usage	none
Registered users (includes Ts team and affiliates)	to enable data sharing and reuse by Timescapes team members, affiliates and other registered users	anonymised project data; some unanonymised data with participant consent, e.g., images, video; researcher notes	database of user accounts	authentication; user registration; and sign end user licence**	1. ensure data are anonymised sufficiently to be shared with this group 2. Ben to manage registration system 3. former Ts team members to have access via the same registration procedures as current members
Approved users (Case-by-case)	to enable registered users to also access sensitive data subject to vetting by Ts team members or their designated representatives	disclosive data, unanonymised data, visual and audio data	case-by-case review of individual applications; plus database of user accounts	each user application reviewed; and authentication; user registration and sign end user licence	1. make clear to all that an approved researcher will gain access to full dataset in addition to the specially requested data; 2. need to establish a system for reviewing and approving applications; 3. review system must accommodate the longer term (after key project staff no longer involved or accessible***).
Embargoed data	to enable preservation of data too sensitive for sharing now, and to enable data to be shared at later dates.	most sensitive data; data with ambiguous consent AND with researcher approval	not applicable	not applicable	1. ensure that a limited number of embargo periods is adequate; 2. establish system for release of data after embargo has expired.
* Will be modeled on UKDA version: http://www.esds.ac.uk/aandp/access/summary.asp					
** These are examples only and should not be seen as exhaustive.					
*** Here is one proposal for how the decision authority might be passed on through time. 1. initially, members of the project team who collected the data requested would decide. 2. if there are no longer reachable, then the decision could be made by any remaining members of Timescapes. 3. after that, the decision authority would devolve to the institutions (Leeds/UKDA) holding the data. An extra proviso could be an embargo. That is, the institution could not release the date until 100 years from birth year of the participants (or some similar wording).					